

**Last date:17.12.2017**

GOVERNMENT OF TELANGANA  
REVENUE DEPARTMENT

**Notification No.E/2960/2017, dt.07-12-2017.**

Sub:- Rajanna-Sircilla District –2BHK Housing Programme –Engaging the services of (1) Data Entry Operator on Outsource basis –Permission accorded – Notification issued –Reg.

Ref:- The Managing Director of T.S. Housing Corporation Ltd., Hyderabad Lr.No. A3//OS/6868/2014, dt.22-11-2017.  
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The Managing Director, T.S., Housing Corporation, Hyderabad has instructed to deploy (1) Data Entry Operator to the 2BHK housing programme to assist the Nodal Officer, 2BHK in updation of progress of houses in online, making payments to beneficiaries, submission of reports to Govt.

The following vacancy is identified to fill through this notification.

**ANNEXURE**

S.No	Name of the Post	Vacant
1	Data Entry Operator	1
	Total	1

**Pay & Allowances:-**

Remuneration Rs. 15,000/- will be paid based on the attendance certificate by the Nodal Officer.

**Method of Recruitment:-**

This recruitment is made on the out sourcing basis and the contract is initially for a period of (1) year only.

The Committee formed for filling up of Data Entry Operator is as follows:-

1. District Collector : Chairman
2. Joint Collector : Member
3. District Revenue Officer : Convener
4. e-District Manager : Member

**Eligibility Criteria:-**

- 1 Residence : Residents of Rajanna-Sircilla District are eligible.
- 2 Age : The minimum age is 22 years and the maximum age is 30 years as on 01-01-2018
- 3 Educational Qualifications : Degree, PGDCA
- 4 Experience : Minimum 1 year of experience in System Administrator/ Network Administrator.

**Before interview exam will be conducted on system.**

**How to apply:-**

- a. Application forms along with the instructions can be downloaded from official website of [www.sircilla.telangana.gov.in](http://www.sircilla.telangana.gov.in)
- b. Filled in application form shall be submitted in person or through registered post so as to reach the office before 5 P.M. on or before **17-12-2017** to the District Revenue Officer, Rajanna-Sircilla. Applications which are received after due dates will be summarily rejected. District Selection Committee shall not responsible for postal delays.
- c. Self attested copies of the following should be enclosed with the application form.
  1. S.S.C or Equivalent Memo
  2. Intermediate or 10+2 Memo
  3. Any Degree and PGDCA in Computers
  4. Marks Memos and all other Certificates
  5. Experience Certificate
  6. 1 Photograph duly pasted on the application form
  7. Residence Certificate issued by the competent authority

Last date for receipt of applications on or before **17-12-2017**, 5.00 P.M. to District Revenue Officer, Rajanna-Sircilla, for any queries contact Sri R. Srinivas, e-District Manager, O/o the Collectorate, Rajanna-Sircilla from 10.30 am to 5.00 pm.

Sd/- G.V. Shyam Prasad Lal,  
NODAL OFFICER &  
DIST. REVENUE OFFICER,  
RAJANNA-SIRCILLA.