

Last Date of Application: –25.11.2017

**GOVERNMENT OF TELANGANA
HEALTH, MEDICAL & FAMILY WELFARE DEPT., RAJANNA SIRCILLA DIST.**

NOTIFICATION NO. E2/1623/KCR Kit/2017

**RECRUITMENT OF DATA ENTRY OPERATORS UNDER KCR KIT PROGRAMME ON
OUT SOURCING BASIS FOR ONE YEAR**

Posts to be recruited along with the details of remuneration, scheme (Programme) are as follows in Rajanna Sircilla Dist.

Sl. No	Name of the Programme	Name of the cadre	No. of Posts	Remuneration
1	2	3	4	5
1.	KCR Kit	Date Entry Operator	2	Rs.15,000/-
2.		Date Entry Operator	2	Rs.11,500/-

METHOD OF RECRUITMENT:–

The recruitment is to be made as per the NHM guidelines on contract basis for a period of (01) year. Recruitment shall be done by the District Selection Committee for the District Health Society which consists of the following members.

1. District Collector :- Chairman
2. DM&HO :- Member- Convener
3. Deputy Director, Social Welfare :- Member
4. Medical Superintendent :- Member
5. Any other member the Chairman Wishes to include :- Member

The method of recruitment is as follows as:–

- a. Total marks are 100 of which 80% of marks will be awarded basing on the marks obtained in qualifying examination and 20 marks will be awarded for wait age.
- b. Merit list will be prepared based on the marks obtained with above criteria and displayed on website for transparency.
- c. Selection list will be prepared from the finalized merit list duly following the rule of reservation and presidential order.

EDUCATIONAL QUALIFICATION

Sl. No	Name of the Programme	Name of the Post	Qualification Required
1.	KCR Kit	Date Entry Operator	1.The candidate should have degree qualification from a recognized university and should be proficiency in MS Office applications 2. They should also have atleast two years experience in data entry

AGE

The minimum age is 18 years and the maximum age is 44 years. The minimum and maximum age shall be reckoned as on 01.07.2017 with the following relaxations allowed for reckoning the maximum age limit as per rules:

1. For S.C's, S.T's & BC's 5 (Five) years.
2. For ex-service man 3 (Three) years in addition to the length of service in armed forces.
3. Disable persons 10(ten) years.

RULE OF RESERVATION

The Rule of reservation to local candidates and non local candidates is applicable as per Presidential Order.

All guidelines to recruit the contract employees as prescribed by Govt. from time to time have to be followed.

HOW TO APPLY

1. Applications along with the instructions can be downloaded from official websites **www.sircilla.telangana.gov.in**.
2. Filled in application forms shall be submitted in person or through registered post in the office of the District Medical & Health Officer, Rajanna Sircilla district. Applications which are received after due dates will be summarily rejected. District Selection Committee is not responsible for postal delays.

Self-attested copies of the following certificates shall should be enclosed with the application form.

1	SSC or Equivalent examination
2	Intermediate or 10+2 examination
3	Qualifying Examination Pass Certificate
4	Marks memos of all the years (qualifying examination)
5	Marks memos of all the years (Specialization/Post Graduation)
6	Latest Caste Certificates issued by the Tahsildar / MRO concerned
7	Study certificate for the years from 4th class to 10th class and in case of Private Study residency certificate from the Tahsildar / MRO concerned.
8	PH certificate in respect of candidates claiming reservation under PH Quota (SADEREM Certificate)
9	Relevant certificates in respect of candidates claiming Ex-Service man quota.
10	Experience Certificate
11	1 Photographs duly pasted on the application form
12	Acknowledgement card